

3359-30-01 Guidelines for academic retrenchment due to financial exigency.

(A) Preamble.

- (1) The board of trustees, in consultation with appropriate members of the university community (to include the president, the provost, and the vice president for business and finance, ~~the chairman, the vice chairman and the secretary of the faculty advisory committee~~), will determine when a financial exigency exists at the University, and does hereby establish and promulgate these guidelines.
- (2) These guidelines are board guidelines and are adopted to inform all affected thereby. They are not intended to, nor do they impair any existing rights or grant new rights to any person or persons.
- (3) The board reserves to itself the resolution of any financial exigency in accordance with its statutory obligation.
- (4) The board does recognize and respect the rights of all those affected by its decision and within the limits of the financial exigency and the board's duty, the board will respect and consider their rights.

(B) Guidelines.

(1) Consultation.

Early in the process of making recommendations concerning program reduction, the university president, the provost and other appropriate administrators shall make a good faith effort to consult widely with deans, department heads, faculty, and students. It is especially important that faculty members whose educational programs or positions may be adversely affected have an opportunity to be heard, through the faculty advisory committee, by the administration. It is recognized, however, that the ultimate university decision-making authority, both as to the decision to carry out the academic retrenchment and as to the timing of that decision, rests in the board of trustees.

(2) Data and documentation.

The university administration must make every a good faith effort to determine and to explain clearly the nature of the fiscal limitations, and ~~within these constraints, in consultation with the faculty and students~~, to establish appropriate educational priorities. ~~The administration shall provide specific documentation of the evidence supporting a faculty reduction recommendation. Except for financial material of a personal~~

~~nature, this information shall be widely shared among the university community.~~

- (3) Procedures for faculty consultation: the faculty advisory committee.
 - (a) There shall be a faculty advisory committee to ~~consider and to offer advice and constructive criticism about~~ discuss proposals from the university administration concerning academic retrenchment due to financial exigency.
 - (b) The faculty advisory committee shall consist of all the elected faculty members then serving on ~~university council~~ faculty senate. When there is need for this committee, it may be assembled upon the call of either the university president or five of its members; when assembled, the committee will proceed to elect its own chairman, vice chairman, and secretary. These three committee officers shall be from three different colleges (with the university library being defined as a separate academic college for these purposes).
- (4) Administrative recommendation and faculty ~~review~~ discussion.
 - (a) After the university administration has assembled the pertinent data and documentation, and has prepared its specific recommendation for program reduction, but before it has taken any further action on the matter, it will report its recommendation to the faculty advisory committee, ~~in open meetings accessible to the entire university community,~~ for discussion and advice. Any such discussion shall not delay the implementation of the program reduction.
 - ~~(b) Within thirty days thereafter a report of the findings of the committee (including advice, procedural suggestions and general commentary) will be prepared and transmitted to the university president, and also the university council for information purposes. The president shall not make a formal recommendation to the board on this matter until he has received this report, unless more than thirty days have passed.~~
 - ~~(c) The university president shall transmit the report of the faculty advisory committee, along with his formal recommendation, to the board of trustees for its action.~~
- (5) Academic due process.

When program reductions in response to financial exigency involve termination of faculty appointments, special care must be taken to protect and honor accepted procedures and rights appropriate to a faculty member's tenured or probationary status. Upon appeal, faculty members will have an opportunity to be heard through established university grievance procedures. Termination because of financial exigency must be distinguished from a proceeding that might lead to dismissal for cause.

- (6) Procedures for faculty reduction in force (~~faculty release~~if).
- (a) A faculty reduction in force (~~release~~if) shall, whenever possible, be treated as a layoff--temporary in nature--not as a termination. The released faculty member's place will not be filled by a replacement for a period of three years, unless the released faculty member has been offered reappointment and sixty days within which to accept or decline.
- (b) Tenured members of the faculty shall be retained in preference to probationary appointees. This preferential status shall include wherever possible and practicable an opportunity to transfer or readapt to other programs within the department, college or university.
- (c) If a faculty member wishes, he may accept early retirement or transfer from full-time to part-time service. However, such actions shall be governed by the same guidelines and procedural safeguards as those which operate in other situations brought about by financial exigency.
- (d) The following objective criteria will be considered in determining the order in which faculty members are to be released in the event of a necessary faculty reduction in force:
 - (i) All temporary or part-time faculty within the affected program will be released before any probationary faculty.
 - (ii) All probationary faculty within the affected program will be released before any tenured faculty.
 - (iii) Within any academic department, discipline, or other appropriate administrative division, faculty reduction in force (~~release~~)--will proceed according to seniority within each classification of faculty status defined as tenured, probationary, temporary, part-time: The least senior faculty member in terms of length of academic service at the university is released first, followed by the next least

senior, and so on until the most senior faculty member is reached.

(b) In computing seniority, the most pertinent point is total full-time service at the university of Akron (in any of the ranks of instructor, assistant professor, associate professor or professor). (Also included herein are those who ~~occupied~~ occupy the ~~now nonexistent~~ position of full-time lecturer.) Time of service in a particular rank, or following tenure, is a less important consideration.

(c) In extraordinary and compelling circumstances--as where a junior tenured faculty member is the only member of a department (or other appropriate administrative division) who is competent (as judged on the basis of training and experience and documented by scholarly and/or creative contributions in that field) to teach a needed program or set of courses--the seniority principle may be disregarded. In such situations, however, the university administration will provide the adversely affected faculty members with a written explanation of the decision to disregard seniority in the instance in question.

~~(e) The faculty advisory committee will certify that these objective criteria are followed, and may present any objections, complaints or criticisms to the university president or university council.~~

(7) Rights and benefits for faculty members released because of financial exigency.

(a) Before being released from the university, the faculty member will have the right to fill any existing faculty vacancy for which he is qualified, or to transfer to any other college or division or department and to fill any vacancy therein for which he is qualified. His qualifications will be determined principally by his teaching experience and his academic training.

(b) Faculty members who have been released and later recalled will retain as many fringe benefits as is legally possible.

(c) A faculty member released due to financial exigency will receive from the university, to commence at the time of release, a one-year continuance of his/her university health insurance policy without

charge. He will also be given the option to continue his health insurance for a second year by paying premiums at the group rate.

(8) Timing.

The university president should provide as much advance notice as possible in making financial exigency decisions. In cases where faculty appointments are to be terminated, timely notice of termination or nonreappointment must be given. In extreme situations, if timely notice cannot be given, financial compensation to the faculty member proportional to the lateness of the notice may be an appropriate substitute for full notice.

(C) For purposes of this rule, a "financial exigency" is defined as a situation requiring reduction or reallocation of resources or reorganization or elimination of programs which cannot be accomplished through normal academic, budgetary, and personnel processes. The emergency may be caused by a decline in student enrollments, a reduction in state appropriations or allotments, a loss of income from non-state sources, or some serious event or condition requiring anticipated or unanticipated major expenditure reductions. The emergency may be university-wide or it may be restricted to only one school, department, program, or area.

Effective:

Certification

Date

Promulgated Under: 111.15
Statutory Authority: 3359.01
Rule Amplifies: 3359.01
Prior Effective Dates: 11/4/77, 3/1/78

THE UNIVERSITY OF AKRON

RESOLUTION 8-____-03

Pertaining to Rule Revisions and Recission

WHEREAS, pursuant to Ohio Revised Code §4117.07(C), the State Employment Relations Board of the State of Ohio conducted a secret ballot representation election on March 11 and March 12, 2003, for employees of The University of Akron identified as "All full-time faculty at the Akron and Wayne College campuses of The University of Akron, including librarians holding faculty rank..."; and

WHEREAS, on April 17, 2003, the State Employment Relations Board of the State of Ohio certified The American Association of University Professors, University of Akron Chapter (AAUP) as the exclusive bargaining agent for such faculty employees at The University of Akron; and

WHEREAS, in order to effectively prepare for, conduct, or review negotiations or bargaining sessions with AAUP concerning faculty wages, hours, or other terms and conditions of their employment, the Board of Trustees desires to revise certain rules as follows:

NOW THEREFORE, BE IT RESOLVED:

The Board of Trustees does hereby revise the following rules as noted on the attachment hereto and made a part hereof:

3359-10-02
3359-20-02
3359-20-03
3359-30-01

Further, the Board of Trustees does hereby rescind Rule 3359-20-039.

Ted A. Mallo
Secretary
Board of Trustees

August 20, 2003